

2017 – 2018 Elite Performing Company (EPC)

Guidelines for Members and Parents

WHAT IS ELITE PERFORMING COMPANY?

Elite Performing Company (EPC) is a group of young dancers with a passion for dance, performing and sharing their talent in the local community. Dancers will receive opportunities to enhance their technique and performance capabilities, as well as receive opportunities to perform on a consistent basis at local community events. EPC is a performance group that focuses on a love of dance, its fellow dancers, and the sense of family and community it fosters. Dance Elite believes that dance is not just about the moves you learn, the performances you give, or the competitions you win.....we believe dance is about the family and experiences you gain along the way.

WHAT DOES MY DANCER GAIN FROM BEING ON EPC?

As a member of EPC, dancers will learn about dedication, teamwork, leadership, respect, philanthropy and sisterhood through various activities. These activities include working with local philanthropies, team bonding, fundraising events, as well as helping host Studio-Wide activities. We strive to grow and educate our dancers not just in dance, but as young individuals.

WHO IS ELIGIBLE TO JOIN EPC?

New Dancers Must Meet the Following to be Eligible for EPC Workshop:

- Be at least 5 years old, as of the date of our EPC Placement workshop (no exceptions)
- Have **at least 1-year prior dance experience at Dance Elite**
- Have a good attendance record for their regularly scheduled weekly classes (e.g. no more than 4 absences within the last 6 months.)
- Have a positive attitude, is energetic, driven, and committed with a passion for performing

Our performance company is available to all dancers, ages 5 and up, who would like to participate, and have demonstrated through their actions that they are a good fit for our team! If you have a passion for performing, are dedicated and hard working, we want you here! Please join us for our EPC Placement Workshop on June 16th!

In this packet, we outline the requirements (both time and financial) for dancers and families, as well as the policies for all members. Please read the below information and let us know if you have any questions!

Thank you!

Amy

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EPC REQUIREMENTS

At Dance Elite, we hold our Performing Company dancers to a higher set of standards, especially in regards to attendance and classroom behavior. Below we have included the requirements to become a member of Performing Company, as well as the policies to continue as a member in good standing,

A. PERFORMING COMPANY PLACEMENT WORKSHOP

All eligible dancers interested in joining Performing Company **must attend the annual EPC workshop** to determine their placement based on **both age and technique**. All dancers who meet the minimum eligibility requirements, listed above, and are willing to commit to the time and financial commitments will be accepted onto the Performing Company. If an active company member cannot attend the workshop due to extenuating circumstances, the student will need to schedule a **private lesson, at their cost**, to determine placement.

The workshop is broken up by age as of January 1, 2019. Dancers will work with choreographers in 30 min intervals, where the choreographers teach them short routines in multiple styles (e.g. hip hop, jazz, lyrical). This allows for the director and choreographers to assess skill level of each dancer for placement into each company, as well as for individual choreographers to select dancers for all EPC Pieces.

B. REQUIRED SUMMER CLASSES (JULY AND AUGUST)

July 9th through August 25th. All Company members are required to take a **minimum number of hours** over the summer session (minis – 12, petites – 15, juniors – 18, teens/seniors – 20). Dancers must be enrolled in at least 1 weekly class throughout both 3-week sessions (6 hrs total). The remaining hours can be done via our weekly classes, camps, or workshops. You can register for classes as of March 5th and must be registered for **summer by June 15th**.

C. EPC CHOREOGRAPHY WEEK

All EPC members must attend our mandatory EPC Choreography Week, **August 20th through 25th**. All EPC Group routines for Minis, Petites, Juniors, Teens & Seniors, will be taught during the month of August. Times to be determined. Final schedules for EPC workshop week will be provided by July 15th. **Attendance is mandatory** as this week is NOT just about choreography. It is about teamwork, team bonding, as well as learning transitions and spacing within their dances. When one dancer is missing it makes a HUGE difference! This choreography week will be consistent from year to year. Please mark your calendars in advance.

Solos, duos and trios will be scheduled for the month of August, coordinated individually through Miss Amy and the respective choreographers based on availability (most likely the week of Aug 27th – 30th)

D. REQUIRED WEEKLY CLASS AND REHEARSAL ENROLLMENT

All Elite Performing Company dancers **must be enrolled** in weekly class(es) as well as their required appropriate EPC rehearsal class(es). Each level of Company has its own time requirements, which are based upon the age/technique level of the dancer. Advanced company levels require more time/class commitment to ensure each dancer's technique maintains the required level for their routines. Once dancers have been placed into a specific group (Minis, Petites, Juniors, Teens, Seniors), and routine, they must enroll in the related EPC Rehearsal Class, as well as their ALL Company class, and company technique class.

- **Mini Company (Ages 5-7 yrs)**

- You are required to take **1.75 hours of regular dance classes per week**. This includes:
 - 1 weekly dance class of your choice (preferably ballet)
 - 1 weekly rehearsal for the Mini Company Routine
 - 1 weekly Mini Company technique class.

COMPANY CLASSES (Once a Month)

- ALL Company (Every 1st Saturday of the month)
(These Mini Company classes will be 30 minutes in length)
(You will pay tuition for 1.75 hrs of dance/week, plus \$45 Company fee)

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- **Petite Company** – (ages 7-9 yrs)

- You are required to take **3 hours of regular dance classes per week, and a monthly Petite Co only Technique class**. One of those hours *must be in a ballet class*. You must also take the class that is the style of dance you are competing in. In addition to this you will have a weekly rehearsal for the specific routine you are competing. This will be 30 minutes in length that will count toward your total hours of regular tuition.

- *Example Weekly Petite Class Schedule (jazz comp routine)*

- 1st Weekly Class - Ballet
- 2nd weekly class (Jazz) – required for Jazz Comp
- 3rd weekly class (e.g. Tap) – dancer's choice
- Petite Jazz Co Competition Rehearsal (30 Min)

COMPANY CLASSES (Once a Month)

- Petite Co Technique (Every 3rd Saturday of the month)
- ALL Company (Every 1st Saturday of the month)

(You will pay tuition for 3.5 hrs of dance/week, plus \$45 Company fee)

At Minimum, Petites must choose ONE group competition routine

At Maximum, Petites are eligible for 4 group competition routines

***If you opt for more than 1 competition piece, you'd be required to take the additional 30-minute weekly competition rehearsal, and the corresponding style.*

- **Junior Company** – (ages 10-11 yrs)

- You are required to take **4 hours of regular dance classes per week, and a monthly Junior Co only Technique class**. Two of those hours *must be in ballet class*. You must also take the class that is in the style of dance you are competing in. In addition to this you will have a weekly rehearsal for the specific routine you are competing. This will be 30 minutes in length that will count toward your total hours of regular tuition.

- *Example Junior Class Schedule (jazz/lyrical comp routine)*

- 1st Weekly Class - Ballet
- 2nd weekly class – Ballet
- 3rd weekly class (Jazz) – required for Jazz Comp
- 4th weekly class (e.g. Lyrical) – required for Lyrical Comp
- Junior Jazz Co Competition Rehearsal (30 Min)
- Junior Lyrical Co Competition Rehearsal (30 Min)

COMPANY CLASSES (Once a Month)

- Junior Co Technique (Every 3rd Saturday of the month)
- ALL Company (Every 1st Saturday of the month)

(You will pay tuition for 5 hrs of dance/week, plus \$45 Company fee)

At Minimum, Juniors must choose TWO competition routine

At Maximum, Juniors are eligible for 5 group competition routines

***If you opt for more than 2 competition pieces, you'd be required to take the additional 30-minute weekly competition rehearsal.*

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- **Teen Company (ages 11 yrs+)**

- You are required to take **4 hours of regular dance classes per week, and a monthly Teen Co only Technique class**. Two of those hours *must be in ballet class*. You must also take the class that is in the style of dance you are competing in. In addition to this you will have a weekly rehearsal for the specific routine you are competing. This will be 30 minutes in length that will count toward your total hours of regular tuition.

- *Example Teen Class Schedule (jazz/lyrical comp routine)*

- 1st Weekly Class - Ballet
- 2nd weekly class – Ballet
- 3rd weekly class (Jazz) – required for Jazz Comp
- 4th weekly class (e.g. Lyrical) – required for Lyrical Comp
- Teen Jazz Co Competition Rehearsal (30 Min)
- Teen Lyrical Co Competition Rehearsal (30 Min)

COMPANY CLASSES (Once a Month)

- Teen Co Technique (Every 2nd Saturday of the month)
- ALL Company (Every 1st Saturday of the month)

(You will pay tuition for 5 hrs of dance/week, plus \$45 Company fee)

At Minimum, Teens must choose TWO group competition routines

At Maximum, Teens are eligible for 6 group competition routines

***If you opt for more than 2 competition pieces, you'd be required to take the additional 30-minute weekly competition rehearsal.*

- **Senior Company (ages 13 yrs+)**

- You are required to take **5 hours of regular dance classes per week, and a monthly Senior Co only Technique class**. Two of those hours *must be in ballet class*. You must also take the class that is in the style of dance you are competing in. In addition to this you will have a weekly rehearsal for the specific routine you are competing. This will be 30 minutes in length that will count toward your total hours of regular tuition.

- *Example Junior Class Schedule (jazz comp routine)*

- 1st Weekly Class - Ballet
- 2nd weekly class – Ballet
- 3rd weekly class (Jazz) – required for Jazz Comp
- 4th weekly class (e.g. Contemporary) – required for Cont Comp
- 5th weekly class (e.g. HH) – required for HH Comp
- Senior Jazz Co Competition Rehearsal (30 Min)
- Senior Contemporary Co Competition Rehearsal (30 Min)
- Senior Hip Hop Co Competition Rehearsal (30 Min)

COMPANY CLASSES (Once a Month)

- Senior Co Technique (Every 2nd Saturday of the month)
- ALL Company (Every 1st Saturday of the month)

(You will pay tuition for 6.5 hrs of dance per week, plus Company fee)

At Minimum, Seniors must choose THREE group competition routines

At Maximum, Seniors are eligible for 7 group competition routines (jazz, lyrical, tap, or hip hop)

***If you opt for more than 3 competition piece, you'd be required to take the additional 30-minute weekly competition rehearsal.*

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ALL COMPANY REHEARSALS

All EPC members will attend a mandatory rehearsal on the first Saturday of each month from 2:00pm – 3:30pm. This class is to help in the preparation for our all **Company production routine**, as well as parades. The All Company production will be part of our year-end recital and will include all members of EPC.

Our once a month All Company rehearsal helps us to limit the amount of additional practices later in the year; however, additional practices still may be called, if deemed necessary. Please mark your calendars accordingly.

Sept 29, Nov 3, Dec 1, Jan 12 (4-5:30), Feb 2, March 2 April 27, May 4, June 1st

i. Performing Company Fees

All company members are required to pay a monthly membership fee of \$45 (per dancer). This fee begins in September 2018 (due August 25th with your regular monthly tuition). This fee covers the teacher time for All Company rehearsals, weekly/monthly technique classes, as well as administrative items (e.g. planning, supplies), and additional Performing Company only items (e.g. water bottles, t-shirts, etc.) This Company fee is **not included in your standard class tuition**. (e.g. if your dancer is on the unlimited class package, this would NOT be included). This fee is collected with your monthly tuition and is due no later than the 3rd of each month.

ii. Additional EPC Routines

Dancers are required to be in a certain number of group routines based on their designated company level. Dancers may choose to be in additional pieces that exceed this requirement, but must designate this on their EPC Audition form prior to workshop, as they require additional rehearsal times and an additional fee (rehearsal and costume fee). If your dancer chooses to be **in any of these additional dances**, then your dancer must enroll in a class specific to the dance they are performing (e.g. hip hop, lyrical, etc.), as well as the 30-minute rehearsal class.

For the upcoming school year, we are asking that parents please indicate the MAXIMUM number of routines they will participate in. We will then cast each dancer in no more than that many pieces.

Please be aware that there is an \$60 choreography charge **per dancer per dance** for any EPC group routines. Dancers are **not required to participate in any additional routines outside the designated number for their level**.

EPC Choreographers will select dancers for their pieces based upon our June 16th Workshop. Once they have selected the dancers for the dance piece, an email notice will go home detailing which pieces you have been cast. Dancers will be enrolled in the corresponding weekly rehearsal for each dance they've been cast.

Choreography for these numbers will be taught in August. All choreography fees must be paid before choreography begins and these fees are non-refundable. If you require a payment plan option, you must complete a payment plan form and provide it to Miss Amy no later than July 31st. Payments will begin in August 2018 for all payment plans, with costume/choreography payments being complete by no later than **March 1, 2018**. This will provide 7 monthly installment payments for families for the upcoming school year. If you are on a payment plan option, and at any point during the year your dancer terminates (voluntarily or involuntarily) their involvement with Company, all choreography and costume fees for your dancer must still be paid in full. No exceptions.

- iii. Solos/Duos** - Must have **at least 2 years** of dance experience in the particular style discipline, and must have **1 year prior experience** on Performing Company. For the 2018-2019 school year, dancers that are eligible may indicate their interest for a solo/duo. Dancers interested will be considered and then selected by the Director based on technique, ability level, dedication, attendance, etc. Solos/duos are a privilege, not a right. We believe that dancers should earn the ability to perform a solo/duo, based upon their

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actions (respect, dedication, attendance, etc). Please see additional guidelines for Solo/Duo requirements.

iv. **Costume Fees**

Costumes for EPC dancers will range in cost from \$50-\$100 (and not to exceed that). For dancers interested in performing a solo or duo, the dancers have the option to borrow a costume from our costume closet (at no additional cost). Costumes borrowed from Dance Elite MUST be returned! Dancers who do not return a costume will be charged a \$50 costume fee.

When the total costs of the costumes are determined the balance will be charged to your account within one week, or a costume payment plan will be provided upon request. Costumes will be picked out during the summer season and ordered in early fall. If needed, parents may coordinate with the front desk for a payment plan option. Costumes must be paid in full prior to performance/competition; otherwise the dancer will not be allowed to participate.

v. **Practice & Extra Rehearsals**

Parents are aware that each EPC dancer is a valuable member of a team and the rest of the dancers depend on them working hard and practicing. EPC Choreographers will sometimes call for extra rehearsals as deemed necessary. We will do our best to ensure these rehearsals are scheduled 2 weeks in advance, but please be aware that there may be instances that rehearsals will be called on shorter notice. **All EPC dancers must attend these rehearsals.**

E. Choreography Fee

This fee is due August 1st of 2018, and goes to cover the teacher and studio space during the Choreography Workshop week. Families will pay \$60 per dancer, per routine. (e.g. 3 group competition routines = \$180)

F. CONVENTIONS/COMPETITIONS

During the 2018-2019 season, all EPC members (excluding Mini Company) are required to participate in two Conventions/Competitions. Mini Company members will be required to participate in only ONE of the two listed below*. They are welcome to do both, but are only required at Dupree Dance in February. Other conventions or competitions may be available for dancers to attend, **but are not mandatory**, unless you are competing a solo or duo. See Solo/Duo guidelines for more information.

1. **Dupree Dance** – February 22nd – 24th – Hyatt Regency Lake Washington*
2. **NRG Dance Project** – April 12th -14th – Hyatt Regency Lake Washington

All members **are required to attend** and will **compete** in the competition pieces agreed to during our EPC Workshop audition.

Estimated Convention Costs

Conventions range from \$200 - \$250 depending on the convention and the age of the dancer. This amount does not include an optional observer band, which is generally around \$40. Hotel rooms, transportation, and food is not covered in this fee and up to the parent to plan accordingly. The studio will work with the teams to help with chaperones and carpool options. Most conventions run from Friday afternoon through Sunday afternoon and are a full weekend commitment.

Estimated Competition Costs

Competition entry fees are generally around \$40-60 per dancer per routine. Solos are around \$110 per entry, Duos/Trios are generally around \$65 per person. Competitions usually start Friday afternoon and finish Sunday night. You are not required to stay for the whole length of competition, but instead will be given a specific call time for your performance. It is encouraged that if the studio has many numbers near each other in sequence that you stay to support other studio dancers. We are a team, and supporting our teammates is a high value to the studio as a whole. Once registration has been processed by the competition there are NO refunds given. When the schedule is available (usually 2 weeks prior to the event) it will be emailed to all company members. Attendance is Mandatory. All groups (except minis) will attend 2 mandatory competitions as a Studio. Seniors Will attend 3 mandatory competitions. There will be options to attend more if you so choose.

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All convention/competition fees are due **60 days prior** to the convention date. If fees have not been paid in a timely manner, dancers will forfeit the right to participate in that event, and will be placed on probation. As these events are mandatory for all EPC members, missing one event would also mean losing the ability to participate in Company for the remainder of the year.

BEHAVIOR AT CONVENTION: While at convention, company members are required to actively participate in ALL classes at convention. Dancers are there to learn and be exposed to new teachers, styles and choreography. These conventions are meant to be challenging for our new dancers, and it is my expectation that each dancer fully participates. Dancers should not sit out of a class, unless approved by Miss Amy.

***Observer Bands** – Each convention requires observer bands for parents who wish to sit and watch convention classes. These bands range between \$25-40, depending on the competition. These must be ordered and paid for in advance.

Competition/Convention Admin Fee

This fee is to help with the time and costs associated with registering dancer entries, paying teachers and staff members to attend these events as coaches. Convention admin fee \$15 per student. Competition (not attached to convention) admin fee \$5 per student per dance.

G. Senior Group Traveling

The Senior Group will be traveling out of state for 1 convention or competition during the year. This is required and will be determined at a later date (around September). The studio will work with the teams to negotiate costs and offer chaperoning options to keep costs down. You are responsible for travel and hotel arrangements, but we can work together to create costs saving options. This will be a team effort and great opportunity to see fresh talent and build team moral. Cost is dependent on the selections that the majority agrees to. The cost for Coach attendance will also be worked into this event and will be worked into billing as an “Admin Travel Fee”

H. PERFORMANCES & RECITALS/SHOWS

All EPC dancers will be required to participate in our recital/shows throughout the year. As a performance group, each and every performance opportunity is a chance for our dancers to improve their dancing, as well as share what they work on so tirelessly in class each week.

1. Nutcracker 2018

On December 15th & 16th the studio will be putting on a full production of the Nutcracker, and that EPC members are required to participate. This production is an audition-based event in which EPC is **required** to participate. Each dancer will have at least one part in Nutcracker the show. Informational meetings are September 8th at 5:30pm, September 9th at 10am, or September 14th at 5:30pm. You **must attend one of the three meetings** to sign up for an audition number. Dancers who do not participate in the Nutcracker are not eligible to participate in the 2018-2019 Performing Company. Auditions are September 21st from 5:30pm-8:00pm. Rehearsals will start the next week on Saturdays (times will vary based on dancer's role), and the cost of participation is \$150/dancer. This includes the cost of additional rehearsals, costume rental, props, admin fees, etc.

2. Recital 2019

Recital will be held the weekend of **Saturday, June 22nd and Sunday, June 23rd, 2019**. EPC Dancers will perform our ALL company production piece in every recital show over the course of the weekend.

Parents and members agree to be present at all Recital events (picture week, dress rehearsal, and show dates. **No exceptions**

Picture Week – June 3rd – 8th

Dress Rehearsals – June 19th & 20th

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3. EPC Showcase

All EPC routines, including small group, large group, solos, duos, trios, will be performed at our EPC Showcase. This showcase will be held January 26th, and will be used as a preparation tool for our upcoming Competition season. The EPC Showcase will also be held in conjunction with our Recital Reveal event! This will be a great opportunity for our EPC dancers to showcase their routines, get their nerves out for their first competition in February, as well as to get all of our non-EPC families at the studio excited for recital!

EPC routines will be performed in this showcase, and not during year-end recital. This will help to minimize the number of routines/show for each EPC dancer and hopefully create a less hectic environment for our dancers and parents.

This will be a one-time cost of \$15 per dancer to help cover the cost of the theatre and teachers.

4. Other Local Performances

We will strive to have one performance a month and more that one during summer months. A calendar of tentative dates will be provided in August during EPC Workshop week, but additional performances may be added throughout the year. Notices will be sent home with the range of dates set for each performance, and any additional performances we will work to give at least 2 weeks notice. Performances often happen on the weekends, but some will fall on weekdays.

These performances can vary in type. In the past this has included: parades, Washington State Fair, Evergreen Fair, Harlem Globetrotters, Seattle Storm, Mariners, AquaSox, Mill Creek Festival, local high school showcases, etc. If you have an idea for a performance in the local area, please contact Miss Amy.

a. Transportation

Parents are aware that performances are sometimes located outside the local area and that it is the responsibility of the parent to ensure their child makes it to each performance. The studio cannot transport dancers to performances. Any carpooling arrangements must be arranged among parents and not by the studio.

b. Spectator Fees

Some performances charge all spectators an entrance fee to watch the performance. These spectator fees are the responsibility of the dancer's families.

5. Traveling Performances

During the 2018-2019 season, EPC will participate in ONE out of town performance (TBD). This performance will take place in July 2019, and is an optional event. The cost of varies by family based on total number of dancers participating, as well as total number of guests and days. In years past, our out of town performance has been at Disneyland, and on average, with Disney performance fees, airfare and hotel, the cost of participation ranges from \$1,250 and above.

This opportunity will be finalized by EPC Choreography Week (Aug 20-25), and communicated to ALL EPC members. These types of performances typically require additional rehearsals so please make sure you take this into consideration prior to committing.

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I. MASTER CLASSES & OTHER OPPORTUNITIES

For the 2018-2019 school year, we are excited the following master class series for our dancers.

STAGEDOOR WORKSHOPS

We will be hosting a series of workshops in conjunction with StageDoor Workshops! They'll be bringing us master classes with cast members from Musicals rotating at the Paramount Theater throughout the year.

- Saturday, September 15th – Waitress! 9:30 – 11:30am
- Saturday, January 5th – Lion King – 9:30 – 11:30am
- Saturday, March 30th – Cats! – 9:30 – 11:30am
- Saturday, June 15th – Wicked – 9:30 – 11:30am

EPC dancers should attend at minimum, 2 of these 4 workshops. For dancers that participate in 3 or 4, a discounted price per class will be given.

CLI STUDIOS

We are partnering with CLI Studios to bring live stream master classes with top choreographers right here in studio. CLI Studios is a new online dance program that connects top choreographers with dancers and dance studios around the world. They provide online classes in contemporary, jazz, hip-hop, modern, ballet, and tap from choreographers such as Allison Holker, tWitch, Teddy Forance, Caitlin Kinney, and Kathryn McCormick.

We will host 3 live master classes via CLI Studios. Each master class opportunity will be split into a Minis/Petites class, and a Juniors/Teen/Seniors class. All Performing Company dancers must attend 2 of the 3 classes during the year. These master classes are included as part of your monthly EPC Fee.

These classes will tentatively take place on the following dates between 2-4pm:

- September 22nd* 2:30pm, 3:30pm
- January 12th * 11am, 12pm
- April 27th* 2:30pm, 3:30pm

J. PERFORMING COMPANY TEAM APPAREL

All company members will be required to purchase standard Elite Performing Company attire (\$150). Parents MUST provide payment by no later than June 16th (cash/check). This includes:

- EPC Jacket
- EPC Tank Top
- EPC Baseball Tee
- EPC Bag
- EPC Backpack (**New**)

Please remember that dancers grow and items may need to be replaced if they become damaged. Dancers may trade sizes within the EPC members. These trades are the responsibility of the individuals participating in the trade, and not the EPC Director. EPC team apparel will be kept current for all upcoming performances. If replacements are needed due to damage or if a dancer has outgrown their apparel, replacements are at the cost of the family. Additional pieces may be added to the list of noted apparel items above. These will be presented to the team prior to purchase.

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POLICIES

Class Attendance Requirements

Class attendance is a very crucial part of this program and helps to create accountability and teamwork. Company members are allowed to miss 4 days per session (if 1 class is missed that counts as a day). If a regular class is missed please attend a lower level to make-up these absences. If you miss 4 days of classes you will be put on probation and notified via email. On probation, the dancer will not be allowed to miss any additional classes/rehearsals. If more absences occur, they will not be allowed to perform at the most recent performance. Email notification will be sent out if this probation is in effect and there will be time allotted for the duration of the probation.

Basic Rule: You are allowed to miss 4 days. You can make-up missed classes but YOU CANNOT make-up missed rehearsals. To make-up a missed class, you must attend the level below you to earn back those missed classes.

Injury and sickness: The week of a competition it is required to attend all classes and rehearsals. If you are too injured to dance full-out during the week, then it would be a risk to put that dancer on stage on the weekend. If you are too sick to watch class, then your body will not have time to properly heal and give 100% on stage.

Attendance Standards

- 0-3 absences = Good Standing
- 4 absences = Probation, make-up classes or private lessons required to put dancer down to 1 absence (e.g. 4 absences require 3 make-ups/privates)
- 5 or more = Suspension from all EPC activities, required private lessons at family cost, plus a meeting with Parent/Dancer & Director to discuss reinstatement.

*absence from one or more classes on any given day counts as 1 absence.

- Parents and EPC dancers agree to a **minimum attendance** standard. Dancers may miss **no more than 2 days in a one-month period**.
 - We ask that all planned absences be communicated to Miss Amy via email at amy@danceeliteonline.com with at least **72 hours notice**. Unplanned absences due to illness, injury, or emergency should be communicated as quickly as possible.
- Illness, injury and family emergency will be the only acceptable reason for missing class, If a dancer is injured, they are **still required to observe class** to ensure they stay current on routines and important technique. If a dancer misses a company class or one of their regular classes they must do a make up in one of the following 1) Saturday technique classes or 2) Core & Technique Classes.
- Any absence should be made up within a 30-day period to ensure the dancer remains in good standing. Dancers can schedule a make-up class in a similar level class or lower. Having trouble identifying a class? EPC dancers can attend a make-up Saturday technique class! These classes will be held once a month on Saturdays. Dancers can do a make-up in a lower level company technique class (e.g. Seniors make-up in Teen Co Technique)
- Any dancer who misses **more than 3 days** in a one-month period, and does not complete an appropriate make-up class will be put on probation and asked to do private lessons. Private lessons will be at an **additional fee**.
- Those dancers that do not make-up their missed classes within one month from the time of absence will be suspended from participation in all EPC activities. Dancer and parent will be required to have a meeting with the Director to discuss reinstatement procedures.
- Dancers who are suspended from EPC activities, must complete the require reinstatement procedures discussed with the Director within a 30 day period to regain good standing. If a dancer continues to have issues with attendance, they will be removed from EPC

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- Dancers who have consistent attendance issues (e.g. 3-4 absences in a month on a consecutive basis) will be required to meet with the Director to discuss scheduling. It may be that a dancer has committed themselves too far and require a change in schedule.

We hold our Performing Company members to a higher standard for attendance. We want all of our members to take their responsibility seriously, and be considerate of ALL members. As our team grows we must ensure that all members are committed equally.

Inability to procure transportation **is not an acceptable reason for absence**. We have multiple members of the Performing Company who live in nearby areas, who are usually able to help with transportation. Please make sure you plan ahead and coordinate any necessary transportation arrangements.

- **Harassment/Bullying** – Dance Elite has a zero tolerance policy for harassment and bullying, which includes social media, locker room/restroom talk, phone use (e.g. texting). This policy is applicable for all EPC events (classes, conventions, competitions, sleepovers, etc.)
 - Any member found to be bullying/harassing another member of EPC, or dancer at the studio, they will be placed on immediate suspension from EPC. They will be required to meet with the Director to identify next steps.
 - Consequences can range from probation, suspension, to removal from the team depending on the severity of the transgression.
 - If a member has been issued previous warnings regarding their behavior, any further issues will result in immediate removal from the team, and potentially from the studio.

- **Behavior in Studio**

Dancers should be respectful of ALL studio members.

- Walk quietly in hallways (especially in front of Studio C)
- Locker room discussions should be 100% appropriate for ALL ages (2 years and above)
- Keep your lockers and the locker room CLEAN! Do not leave bags/shoes/clothes on the floor. Please pick up after each other!
- Cell phones should stay in your dance bags while you are here for weekly classes. They should not be brought into the dance room, and should not be used during your scheduled classes/rehearsals

- **Sportsmanship**

Being a member of Performing Company is about being a team, which is 100% supportive of each other. Team members are not in competition with each other, and should remember that in their behavior. The best team members are those that are humble in their own accomplishments while supporting the success of their fellow teammates. We succeed and fail TOGETHER. Any negative talk about another team member may result in probation, suspension or removal from the team.

- **Tardiness**

Tardiness will not be permitted. Any dancer who is more than 10 minutes late will be unable to participate in that specific class/event. Dancers who are late will miss the requisite warm-up, stretching, conditioning portion of class and are prone to injury. They may not stretch on their own after arrival, as they will continue to miss out on other key/important portions of class. As with any other sport, team activity, being respectful to their teacher and classmates is vital. Dancers will still be expected to sit and watch throughout the course of the class/event to ensure they do not miss any important material.

- **Attire**

As with attendance, we hold our dancers on EPC to a higher standard. Please make sure you are in the correct dance attire for ALL classes. Dancers who do not come in correct attire will be unable to participate in class, and can be placed on probation if the problem continues.

2018 – 2019 Elite Performing Company (EPC)

Policies for Members and Parents

Company - Monthly Payment Plan

As a company member you have the option to pay your class tuition on a month to month schedule. Along with this any additional company expenses (Competition/Conventions) will be emailed out to you by the 25th of the prior month. Payment will be due and we can automatically process your credit card on file on the 1st of the month. Any balance not paid by the 5th of the month will have a \$25 late fee. It is your responsibility to make sure the contact email we have for you is correct by checking your login portal in Studio Director (where you register for classes). We will be available for any issues or discrepancies you wish to question and will work with you to make everything accurate and correct.

Private Lesson Fees

Private lessons are submitted to the studio from the teachers on the 20th of the month. They will be posted to your account and listed on the statement emailed out on the 21st. This payment will be due on the 25th with anything not paid by the 3rd acquiring a \$25 late fee. If there are any discrepancies, please contact the studio immediately and we will work with you to get this resolved. If it has been longer than 20 days, we cannot go back and adjust as the teachers have already been paid for their time.

Forfeiting your position on the Company

Should you not meet the requirements of the company contract. Which include but are not limited to: Attending all group competition and workshops, class attendance rules, traveling events, or choosing to quite before these requirements have been met. You are responsible for all future charges for competitions/conventions, classes and costumes. There will also be a \$300 fee for breaking this agreement to pay for the cost of added rehearsals and time from teachers

MANDATORY EVENTS

- **EPC Placement Class** – June 16th – 12:30 – 4:30pm
- **EPC Kick-Off Workshop** – August 20th – 25th
- **Weekly Class** (see above) – starts week of September 5th
- **EPC Showcase** – January 26th
- **2018 Annual Recital** - June 22nd
 - o \$125/student (each addtl class/costume is \$80)
- **ALL Group Parade**
 - o Monroe Fair Days 8/25/18
- **Nutcracker Performance** – December 15th and 16th
 - o Nutcracker Ballet - \$150 (includes rehearsals, costume fee, props and admin)
 - Informationals on September 7, 8th & 14th
 - Auditions September 21st
 - Rehearsals will be Saturdays between 3:30 – 8pm
- **Dupree Convention** – February 22nd – 24th - \$200
- **Dupree Competition** – February 22nd -24th (~\$30/dancer – group dance)
- **NRG Dance Convention** – April 12th – 14th – \$220
- **NRG Competition** – April 12th – 14th (~\$40/dancer – group dance)
- **Studio-wide Events**
 - o Halloween SPOOK-tacular - October 26th, 6-8pm
- **EPC Group Events**
 - o EPC Kick Off Party – Aug 18th
 - o Holiday Party Potluck – January 5th* (includes sleepover)

OPTIONAL EVENTS

- Mariners Dance Day - \$27/ticket*
- Macy's Thanksgiving Parade – 11/23/18
- Seattle Storm Jr Dance Troupe Camp – July 8th

* Dates are tentatively scheduled based off EPC 2017-2018 Schedule.

2018 – 2019 Elite Performing Company (EPC) Policies for Members and Parents

Required Fee's Breakdown

EPC Workshop Week – \$60 per dancer, per dance (Varies depending on dancer's routines)

EPC Production Routine Costume - \$80

Costume Fee per Dancer per Dance - \$50-\$100 ONE TIME COST

Monthly Company Fee- \$45/dancer for EPC class, admin, etc.

Nutcracker - \$150

EPC Showcase - \$15

Dupree Convention - approx \$200/dancer (does not include hotel)

Dupree Competition – approx \$30/dancer/dance (does not include hotel)

NRG Dance Convention - approx \$220/dancer (does not include hotel)

NRG Dance Competition – approx \$40/dancer/dance (does not include hotel)

Convention Admin Fee - \$15/dancer

StageDoor Workshops – approx. \$35/dancer/class (2 of 4 required)

Annual Recital - \$125/dancer (\$80 for each additional costume/dancer)

Spectator Fee's - \$10-\$20 depending on the event that we are doing.

(Aquasox = \$10, Mariners Game = \$27, Storm Game = \$20)

Optional Fee's Breakdown

Solos/Duos/Trios - \$150 – 350 (based on number of dancers)

Costume Fee per Dancer per Dance - \$50-\$100 ONE TIME COST

Traveling Performance: Varies

(All of these event prices may need to change depending on the new season)

I have read, understand and agree to have my child follow the policies outlined above and also to the Guidelines for Members and Parents. I authorize the school to charge my account for the costume fees and choreography fees according to the policies outline above.

Dancer Name

Parent/Guardian Signature

Date

Dance Elite 1211 164th ST SW STE 103
Lynnwood, WA 98087
www.danceeliteonline.com

2018 – 2019 Elite Performing Company (EPC) Policies for Members and Parents

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